Windows 10 Screen View Tips

1.Snap a Window(s)

- Open an App from the Start Menu list of applications
- Hold Windows Key down plus Right arrow
- Open another App
- Hold the Windows Key down plus left arrow

2. Dual Screen Exercise

- Open Microsoft Edge Icon and Snap to the Left
- Open WordPad and Snap to the right
- Type in www.tinyurl.com/jzlof5d
- Highlight, Copy and Paste to Wordpad

3. To Display a Window Full Screen

- Click and hold on the Title Bar of the App And drag to the top of the screen
- Or, Hold Window Key down and tap Up Arrow

4. Switching between Open Windows

- Press ALT + Tab to display all of the open apps
- Keep pressing the Tab to cycle through the Apps
- Release the key to open App
- Click "Task View" button on the Task Bar to display Thumbnails of the Apps
- To Create New Desk top Click on + Button to right of the screen
- New Desktops will be shown at the bottom
- Click and Drag Down and App to place in a new Desk Top.